

Welcome to CBCRP CRC Awards Webinar!

- Download Application Instructions:
 - <http://www.cbcpr.org/apply/crcAppForms/>
- Line will NOT be mute during presentation.
 - Please minimize background noise
 - There will be time at end for Q&A

CRC Application Award Information

COMMUNITY RESEARCH COLLABORATION (CRC) INFORMATION AND APPLICATION INSTRUCTIONS
Form and Fill Awards
Application Due: January 14, 2015, 4:00pm Pacific Standard Time

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Introduction to CRC Application and Review Process

Marj Plumb, DrPH
Application Teleconferences

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Outline of Presentation

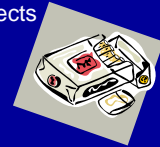
- CBCRP and CRC Awards
- Application Instructions
- Two-tier Review Process
- Application Forms and Templates
- Altum proposalCentral



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Creation of CBCRP

- Passage of The Breast Cancer Act of 1993
- 45% of funding from a 2 cent per pack cigarette surtax generates approximately \$38 million per year
- Since 1997 CBCRP has awarded more than \$16 million to 60 collaborative projects through the CRC Awards



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Current CRC Awards

- Pilot Award
 - 18 months
 - \$150,000 plus indirect costs
- Full Award
 - 3 years
 - \$600,000 plus indirect costs



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CRC Requirements

- Solid research plan with compelling research question
- Equal CBPR partnership between community members and research scientists to:
 - Identify the research question
 - Develop the research plan
 - Carry out the research
 - Interpret the results
 - Disseminate results



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Timeline



- May-June 2009 *Outreach webinars*
- May-August 2009 *Find partners, begin project development*
- August 2009 *Call for applications posted*
- September 2009 *Application materials webinar*
- **October 28, 2009** **Optional Research Plan Review**
- November 2009 *Online application system webinar*
- **January 14, 2010** **Application due**
- **January 27, 2009** **Signed Face Page due**
- Feb-March 2010 *Peer review of applications*
- May 2010 *Advisory council programmatic review*
- Early June 2010 *Funding announced*
- July 2010 *Awards begin*

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Call for Applications



2010


CRC Call for Applications
Community Research Collaboration (CRC) Awards



AVAILABLE AT:
<http://www.cabreastcancer.org/apply/crcCall/>

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General Application Instructions



CBCRP General Application Requirements and Conditions of Award (all award types)

Contents


- Eligibility - who may apply? page 1
- CBCRP priority reviews and external application page 2
- Submission requirements and external application page 3
- Application evaluation panel and programmatic reviews page 4
- Award decisions and post-funding requirements page 5
- Conditions of award page 6
- Appeals of funding decisions page 10
- Special California data reviews page 10

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AVAILABLE AT:
<http://www.cabreastcancer.org/apply/appForms/>

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CRC Application Form Instructions



COMMUNITY RESEARCH COLLABORATION FORM, INFORMATION AND APPLICATION INSTRUCTIONS
Form and Instructions
Application for Award of CRC Community Research Award

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- ABOUT THE CRC AWARDS page 1
- ELIGIBILITY CRITERIA page 2
- APPLICATION FORMS page 3
- REVIEW PROCESS page 4
- APPLICATION DEADLINE page 5
- THE AWARD page 6
- AWARD MANAGEMENT page 7
- RESEARCH AND APPLICATIONS page 8
- CONTACT INFORMATION page 9
- THE APPLICATION REVIEW AND SELECTION PROCESS page 10

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DOWNLOAD AT:
<http://www.cabreastcancer.org/apply/crcAppForms/>

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Grantsmanship

- Read the instructions and tell us exactly what we ask for
- "Write for" the review criteria
- CRC = *real science & real community*
- Spell check, grammatical editing, double-space & 1/2 inch margins

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2-step Review Process

- **Peer Review** by external review committee*
- **Programmatic Review** by Advisory Council Subcommittee
- **Scored, Triaged, Top proposals discussed, Final Scoring**
- **Proposals discussed & Scored**

*Reviewers comments will be sent to all co-PIs

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Peer Review Structure

- Each application reviewed by:
 - 2-3 scientists from relevant disciplines, including scientists who are experts in CBPR
 - breast cancer or other community representatives
- Applications are:
 - Scored (1-10 points) on 4 equally weighted Evaluation Criteria:
 - Quality of the Research
 - Feasibility
 - Partnership
 - Community Benefit
 - All scores from all four criteria, from all reviewers, combined, averaged, and ranked

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Peer Review Criteria

- Quality of the Research refers to the scientific importance of the research questions and the strength of the research plan to answer the research questions
- Feasibility refers the likelihood the project can be successful given the partners qualifications and the research plan
- Partnership refers to the level of equality of participation and control
- Community Benefit refers to the involvement of broader community participation and benefit

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Programmatic Review Structure

- Advisory council subcommittees
 - Includes advocates, clinicians, and scientists
- Reviews applications with sufficient scientific and collaborative scores
- Programmatic score based on:
 - Reviews limited forms of your application
 - Will NOT see your Research Plan and Collaboration Plan.

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Programmatic Review Criteria

- Response to priorities
- Response to award type
- Dissemination and translation potential
- Underfunded
- Quality of the lay abstract
- Addressing the needs of the underserved
- Advocacy-sensitivity and inclusion

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Final Scoring

- Funding decision based on:
 - The average and individual components of the scientific and collaboration ratings
 - The programmatic rating
 - Available funding

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Award Process

- Cycle 16 funding starts July 1, 2010
- Awards are contingent on
 - IRB approval
 - Any changes recommended by review
 - Other administrative issues (overhead issues, possible grant duplication)
- Funds disbursed annually
- Annual Progress Reports and Final Report
- 20% funding of last year of grant disbursed after all reports received accepted (non-UC budgets)

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Application Structure

- **Templates and Data Fields.**
 - Pre-formatted Web pages on the proposalCENTRAL website
- **Downloadable Forms.**
 - Individual forms that you download to your computer, complete, and then upload back to your application in PDF format.
 - They are available to download on the proposalCENTRAL website in Proposal Sections #2 and #10.

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Templates and Data Fields

1. Title Page
 2. Download Templates & Instructions
 3. Enable Other Users to Access this Proposal
 4. Applicant/PI
 5. Applicant Institution and Other Contacts
 6. Collaborating Investigator & Contacts
 7. Abstracts
 8. Combined Project Budget Summary
 9. Organization Assurances
 10. Research Plan and Other Attachments
 11. Validate
 12. Print Pace Page When Application Complete
 13. Submit
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Downloadable Forms

- Lay abstract*
- Scientific abstract*
- Program responsiveness*
- Additional criteria*
- Collaborative agreements
- Distinction from other funding*
- Budget – each institution (upload excel & pdf)
- Budget justification and facilities
- Financial status questionnaire
- Key personnel
- Biographical sketch and other support*
- Previous submission review response
- **Research plan (Optional 10/28 review)**
- Human subjects
- Vertebrate animals
- Appendix cover sheet

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* Forms Reviewed by Advisory Council

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Downloadable Forms

- Lay abstract*
- Scientific abstract*
- Program responsiveness*
- Additional criteria*
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* Forms Reviewed by Advisory Council

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Downloadable Forms

- RESEARCH PLAN
- Limit the text to:
Pilot Award: Ten Pages
Full Award: Fifteen Pages
1. Statement of Goals, Research Questions, and Specific Aims
 2. Background and Significance
Preliminary Data (Required For Full Application)
 3. Research Methodology: Research Design, Conceptual Framework, and Data Analysis
 4. Partnership Collaboration Plan and Community Benefit
 5. Statement of Future Goals

- **Research plan (Optional 10/28 review)**

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Seven Steps To Begin

1. Designate one co-PI as the Applicant/PI and log onto proposalCENTRAL first
2. First Time Users Register or Log-In
3. Sort grant opportunities by CBCRP
4. Select CRC Pilot or Full Award
5. Fill in Title Page/Save
6. Enable Other Users
7. Download Instructions and Downloadable Forms

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Altum proposalCENTRAL
<https://proposalcentral.altum.com/>