

**Breast Cancer Research Council Meeting Minutes**  
**June 21, 2013: Council Meeting**  
**Oakland, CA**

**Members Present:** Terri Burgess (via Face Time and Ready Talk), Ysabel Duron, Jon Greif, Kathy Kamath, Cacilia Kim, Melanie Marty, Arash Naeim, Marta Nichols, Sharima Rasanyagam, Ted Schettler, Karuna Jaggar, Naz Sykes, Sora Park Tanjasiri

**Members Absent:** Cynthia Gomez

**Staff:** Janna Cordeiro (contractor), Lyn Dunagan, Senaida Fernandez, Larry Fitzgerald, Allison Gonzales, Mhel Kavanaugh-Lynch, Katie McKenzie, Connie Min, Lisa Minniefield, Catherine Thomsen

**Guests:** Tracey Woodruff, Patrice Sutton, Julia Brody (via phone), Saraswati Sukumar (via phone)

**I. Call to Order:** After the programmatic review sub-committees concluded their funding discussions, Naz Sykes called the council meeting to order at 11:02 am.

**II. Cycle 19 Funding:** Mhel Kavanaugh-Lynch presented data showing the funds available for the Cycle 19 awards. She noted that one of the applications for a CRC full award addresses the topic of occupational exposures and breast cancer, which is a topic that the CBCPI Steering Committee and Environmental Strategy Advisors recommended to pursue. The Council decided to keep the funding recommendations and to discuss the matter in the CBCPI section of the meeting.

**MOTION:** Sora Park Tanjasiri moved (Arash Naeim seconded) that the council approved the research projects selected for funding during the programmatic review. The motion passed unanimously

**III. Approval of Minutes:** The council reviewed the minutes from the March meeting.

**MOTION:** Sharima Rasanyagam moved (Melanie Marty seconded) that the council approve the March minutes, as amended. The motion passed with two abstentions.

**IV. CBCPI Presentation:** Tracey Woodruff updated the council on the progress of the CBCPI with two additional Steering Committee members on the phone. She reviewed the research topics that have been recommended for Concept Proposal development or for future consideration. She then presented two concept proposals, Immigration and Drinking Water, for council consideration. The group discussed the two proposals.

**MOTION:** Kathy Kamath moved (Karuna Jaggar seconded) to accept the “Drinking Water Concept Proposal” to develop a RFQ. The motion passed unanimously.

MOTION: Sora moved (Melanie seconded) to accept the “Immigration Concept Proposal” to develop a RFP. The motion passed unanimously.

Mhel gave a brief overview of the CRC application, “Women Firefighter Biomonitoring Collaborative” to the Steering Committee (SC) members present. The Council proposed the SRI set aside funds be used for this award. Following discussion, the SC members present agreed that funding this research should be done under the CBCPI.

#### **V. Committee Reports:**

**A. Evaluation/Priority-Setting:** Sharima presented the changes the committee proposed to the Program’s Mission Statement and Program Goals. The group discussed modifying the language and gave suggestions for changes.

MOTION: Cacilia Kim moved (Melanie seconded) to change the CBCRP Mission Statement and Program Goals as discussed. The motion passed unanimously.

Kathy presented the Logic Model for the Translational Research Award and shared what the committee voted as the top four issues to be addressed. Senaida added that the group finalized the informational questions for the assessment and made decisions on some focused ideas to explore on how the Program’s portfolio addresses those topics. The committee plans to invite PIs from completed translational grants to present specific aspects of their work and to discuss how the funding allowed them address barriers in translational research.

Senaida summarized the data results from the CBCRP Listens session and symposium surveys. The committee drafted a set of evaluation recommendations that the council may look at in 2015 and asked the council for feedback on the evaluation recommendations.

**B. Advocacy Involvement:** Cacilia reported that the committee reviewed the Advocacy Involvement (AI) form and Letter of Commitment of the applications submitted for Cycle 19. She gave an overview of the results and noted that more data are being collected.

#### **VI. Staff Reports:**

**A. CRC Report:** Senaida reported that there were 26 CRC applications which was an increase from last cycle. Mhel also reported that the council funded four of the 12 applications submitted by the CRIBS teams, which accounted for 80 percent of the CRC Pilots funded.

**B. SRI Report:** Catherine Thomsen briefly updated the group on the ongoing SRI Research Awards. She also reported that the California Chemicals Policy and Breast Cancer group is working with our Chemicals Testing grantees to meet in December

with representatives from the National Toxicology Program from the NIEHS and ToxCast members from EPA.

- C. **Symposium Report:** Katie reported on the preliminary evaluation of the “From Research Action Symposium: Two Decades of Change”. She summarized the goals, themes, financials, attendees, sessions, exhibits, and survey responses. She briefly presented topics for future symposia and the next steps post symposium. The group discussed the event overall.
- D. **Director’s Report:** Mhel briefly overviewed state account deficit. She presented data showing the funds that were received and reported that the state refunded the program \$1.1 of the \$2.9 million they took from the program back in 2011.

**VII. Chair/Vice Chair:** By unanimous consent, the council re-elected Naz Sykes for Chair and Jon Grief for Vice-Chair.

**Adjourn:** Naz Sykes adjourned the meeting at 4:00pm.