

Breast Cancer Research Council Meeting Minutes
June 16, 2017: Council Funding Meeting
1111 Franklin St. Lobby 1 Oakland, CA

Members Present: Lisa Eli, Francine Halberg, Marjorie Kagawa-Singer, Ghecemy Lopez, Ana Navarro, Robert Oshima, Stina Singel (by phone), Joan Venticinque, Jeffrey Wasserman

Members Absent: Dave Hoon, Sarah Hutchinson, JoAnn Loulan, Lori Marx-Rubiner

Staff: Nancy Ceja (summer intern), Mary Croughan (by phone), Christi-Lynn Del-Rosario (summer intern), Lyn Dunagan, Mhel Kavanaugh-Lynch, Carmela Lomonaco, Katherine McKenzie, Senaida Poole

Programmatic Review Committees Meet: Katie briefly reviewed the programmatic review process and the committees met to discuss funding recommendations.

I. Call to Order: After the programmatic review sub-committees concluded, the council reconvened and Marjorie called the council to order at 11:35am.

II. Approval of Minutes: The council reviewed the minutes from the February meeting.

MOTION: Joan moved (Francine seconded) that the council approve the February 2017 minutes. The motion passed unanimously.

III. Cycle 23 Funding: Mhel discussed the resource allocation, reviewing the available funding and clarified how the funds are used.

A spokesperson from each committee reported on their committee's funding recommendations. Council members also designated the Faith Fancher and Tax Check-Off awards.

MOTION: Joan moved (Francine seconded) to approve all of the committees' funding recommendations for Group A. The motion passed unanimously.

MOTION: Ghecemy moved (Joan seconded) to approve all of the committees' funding recommendations for Group B. 50% of the Translational grants selected to be funded will come from the Initiatives funds and 50% of the Translational grants will be funded from Core funding. The motion passed unanimously.

MOTION: Joan moved (Jeffrey seconded) to approve funding the two pay-if IDEA awards (Group B) with 50% of Translational award funds and 50% of Initiatives funds. Motion passed unanimously.

MOTION: Bob moved (Lisa Eli seconded) to fund the council's recommendations for the Faith Fancher Award and the Tax Check off Award. The motion passed unanimously.

IV. CBCPI Programmatic Review: Carmela presented the Proposition 65 applications and the Hormones in Beef RFP:

A. Proposition 65: The council completed a programmatic review of the two Proposition 65 application submissions. The group discussed the applications, scoring rationale and reviewed the scientific committees' scores and recommendations.

MOTION: Joan moved (Stina seconded) to approve funding one of the two applications: *The Impact of Proposition 65 on Chemical Exposures Relevant to Breast Cancer*. The motion passed with one abstention.

B. Hormones in Beef: Carmela presented the funding memo and RFP and the group reviewed and discussed the solicitation.

MOTION: Ghecemy moved (Joan seconded) to approve the *Examining Hormone Concentrations of Interest to Breast Cancer Risk in California's Beef* solicitation for release. The motion passed unanimously.

V. Policy Recommendations: Carmela presented a brief summary of the Policy Initiative, its progress to date including an update on the first policy topic that focused on patient barriers to breast cancer oncology care, and then introduced Karren Ganstwig, the Policy Research Advisory Group (PRAG) Chair. Karren presented background on the California Green Chemistry Initiative then presented the PRAG's second policy topic question, "*What enhancements can strengthen and assist in the implementation of the California's Green Chemistry Initiative?*" The council asked questions and the group discussed the recommendation.

MOTION: Lisa moved (Francine seconded) to release the bid to fund and implement the second policy topic, "*What enhancements can strengthen and assist in the implementation of the California's Green Chemistry Initiative?*" The motion passed unanimously.

VI. Evaluation of Translational Awards: Senaida presented the history of translational research, goals of the award type, and the timeline for the evaluation. She also presented a summary of the methods used to collect the data and the results and conclusions that came from questions. She presented the draft recommendations and the group asked questions and discussed refining the language in the recommendations.

MOTION: Jeffrey moved (Bob seconded) to adopt all five recommendations of the Translational Evaluation. The motion passed unanimously.

VII. Partnership with TRDRP: Mhel presented on the impact that Proposition 56 has on the Tobacco Related Disease Research Program and how CBCRP will be partnering with the program. She informed the group how Prop 56 funds will benefit CBCRP and its investigators; unfunded CBCRP grants will now be considered for funding through TRDRP. She presented how the CBCRP staff are assisting TRDRP, and the amount of time they will devote to the program through 2018. The programs are also considering merging their Call for Applications and she presented a draft Call and LOI that's inclusive of both programs and the timelines and deadlines for each. The council asked questions and discussed how applying for funding between the programs will work.

VIII. Cycle 24 Call for Applications: Katie presented the draft Call, which includes the community-led conference award that was just approved by the council. Also, there was language added to describe the potential for rejected LOIs to be funded by TRDRP if they choose to apply as well as CBCRP can also recommend an unfunded application be shared with TRDRP. Katie asked the council to review the draft and identify any suggested edits by September 1, 2017.

IX. Community Initiatives Update: Senaida gave an update on the implementation and evaluation of the QuickStart (QS) program, including the extensive technical assistance they are providing the trainees. She announced the new member of the QS team, Mary Ann Foo of the Orange County Pacific Islander Community Alliance. She is serving as a community collaborator within the team.

X. Committee Reports:

A. Outreach: Joan reported on the committee's recommendation that was approved by the council to develop a conference award review application, outreach and review process that will maximize participation and success of grassroots organizations. In developing the award a survey went out to potential applicant organizations and Joan presented the results. She also presented the conference award timeline, recommendations, and the next steps for the committee.

MOTION: Joan moved (Ana seconded) to offer a community-led conference in cycle 24. The motion passed unanimously.

B. Advocacy Involvement: Joan presented an update on the information that was added to the *Resources for Investigators* page of the website, to include the technical assistance opportunities, modules, and webinars offered to investigators. The committee wanted to evaluate those changes by creating a survey to get feedback from investigators. The next steps for the committee will be to work on deciding to ask the Evaluation/PS Committee to evaluate the committee's practices and outcomes related to Advocacy Involvement.

XI. Director's Report: Mhel announced Mary Croughan's retirement from UC and that she will be leaving RGPO at the end of June. She informed the group that the legislation renewal for the tax check-off is in process and is expected to pass. She also reported that the redesign of the Turbo Tax form is the cause for the decrease of contributions that programs had been receiving from the tax check off. She presented an update on the program's budget as well as the UCOP Audit that CBCRP is cited multiple times in.

The meeting was adjourned at 4:36pm.

In light of Lori's passing, Margie nominated Joan to be the Chair for the 2017-18 cycle.

MOTION: Margie moved to elect Joan Venticinque as Chair. The motion passed unanimously.

Consumer Products and Science Convener Programmatic Review: On Tuesday, September 5th, the council met via Zoom teleconference to discuss the Programmatic Reviews for the Science Convener RFQ and the Consumer Products RFP. After discussing the applications, decisions were made.

MOTION: Margie moved (Joan seconded) to approve funding for the Science Convener RFQ. The motion passed unanimously.

MOTION: Joan moved (Bob seconded) to delay funding the Consumer Products RFP. CBCRP will request that both proposals be rewritten and resubmitted. Motion passed 5-1.

