

**BREAST CANCER RESEARCH COUNCIL MEETING  
MINUTES  
June 6, 1998  
Oakland Airport Hilton**

ATTENDEES

Members Present: Shelley Adler, Arlyne Draper (via telephone), Bob Erwin, Bobbie Head, Liana Lianov, Judith Luce, Maria Pellegrini, Anne Wallace, Suzette Wright

BCRP Staff Present: Mhel Kavanaugh-Lynch, Larry Gruder, Mary Kreger, Walter Price, Katherine McKenzie, Larry Fitzgerald

Absent: Floretta Chisom, Susan Love, Carol Pulskamp, Kevin Scanlon, Carol Voelker,

I. Call to Order

The meeting was called to order at 9:20 AM. A moment of silence was held in memory of Beverly Rhine.

II. Approval of 5/8 – 9/98, minutes

Kevin Scanlon's name was added to the list of members present. Shelley Adler's recusal from discussion of the grant submitted by Debu Tripathy was added. With these additions, the minutes were approved

III. Old Business

A. Discussion of Council Committees

Bob Erwin led a discussion of issues that the Council committees were focusing on. The following Council Committees then met for one hour.

1. Dissemination of Research Results

Members: Pellegrini, McKenzie, Chisom, Head

The Committee discussed how often the Program should hold a large symposium and recommended every other year. They also recommended that in the alternate years the Program have one or more local mini-symposia.

Maria Pellegrini briefed the Council on the plans for the September mini-symposium. There are 4 speakers planned to speak from 9:30 – 12. This will be followed by lunch (audience members will be asked to turn in their evaluation forms when they get their lunch). During and after lunch, approximately 15 posters will be available for viewing. USC is providing the auditorium, poster boards and audio-video equipment at no charge.

The committee asked for suggestions for the title of the mini-symposium. The Council agreed on the title: New Frontiers in Breast Cancer, a Program sponsored by

the California Breast Cancer Research Program. Notices will be distributed through the local BCEDP partnerships and local advocacy organizations.

## 2. Translation

Members: Scanlon, Draper, Price, Fitzgerald, Wallace, Luce

The Committee discussed various approaches to fostering translational research. Some of the ideas explored included:

- Need to see what emerges from the submitted translational grants.
- Target smaller companies for grants.
- Do a targeted mailing for those who are doing translational research, especially those organizations that you hear in the news.
- Research vs. translation. Where do you draw the line. This needs to be clarified.

## 3. Collaboration with BCEDP

Members: Lianov, Draper, Adler, Wright, Gruder

The Committee identified three areas that would benefit from collaboration between the 2 programs:

- access to data from BCEDP for research purposes. Database will be rich with information for researchers to use. Need to work out logistics, program consent form, guidelines to accessing database, resources needed to do this.
- the 2 programs could co-sponsor a mini-consensus meeting on early detection where existing data is reviewed, gaps are identified and research needs are detailed.
- collaboration in planning and advertising mini-symposia.

## B. Election of Council Chair and Vice Chair

The Council voted by secret ballot for Chair and Vice Chair. Bob Erwin (chair) and Suzette Wright (vice chair) were re-elected by votes of 7-0.

## C. Funders' Network meeting

The plans for the July Breast Cancer Research Funders Network Meeting were reviewed, and representation from the BCRC was discussed. It was agreed that the Council would send 4 representatives: Kavanaugh-Lynch, Erwin, Wright, Draper. In addition, other Council members who wished were invited to observe the plenary sessions. A reception will be hosted by the Council.

## D. Draft Procedure for Council Voting by fax

Bob Erwin presented a draft procedure (attached) for Council voting by fax.

**Motion:** Arlyne Draper moved that the proposed procedure for voting by fax be approved. Anne Wallace seconded the motion, which was approved unanimously.

E. Cycle V Call for Applications

The draft Call for Applications was reviewed. After making changes to the text, the document was ratified by the Council. The approved text is reflected in the final document.

IV. Director's Report

A. Cycle IV funding. Mhel Kavanaugh-Lynch reported that funding notification letters were mailed one week after the May Council meeting and grants are now being funded.

B. Re-Review of Detection Technology Proposals. A new committee is being formed with referrals by Council members and other reviewers. The Review Committee meeting is scheduled for August 3.

C. Nominees for council members. A summary of the candidates being considered for Council membership was distributed at the meeting. Council members were asked to return their responses by June 12. Positions will be filled by July 1.

V. New Business

A. 1998-1999 Meeting Schedule

Bob Erwin asked the staff to poll members on their preferences for meeting dates and current commitments and develop the 1998-1999 meeting calendar.

VI. Adjournment:

Suzette Wright made a motion to adjourn the meeting. Judy Luce seconded the motion, which was approved unanimously. The meeting was adjourned at 4:50 PM.