

**BREAST CANCER RESEARCH COUNCIL
MAY 16 and 17, 1997
MEETING MINUTES**

ATTENDEES

Members Present: Shelley Adler, Lisa Bailey, Arlyne Draper, Robert Erwin, Patrick Fitch, Marco Gottardis, Bobbie Head, Liana Lianov, Susan Love, Andrea Martin, Carol MacLeod, Maria Pellegrini, Carol Pulskamp, Beverly Rhine, Carol Voelker, Suzette Wright

Staff: Mhel Kavanaugh-Lynch, Larry Gruder, Walter Price, Katie McKenzie, Larry Fitzgerald, Mary Kreger, Ailene Ford, Brenda Dixon-Coby

Members Absent: none

Guests: Sharon Smagala, State Auditor

I. Welcome

The meeting was called to order at 4:35 P.M.

Sharon Smagala from the State Office of Audit was introduced.

II. Review of 2/7/97 Minutes (Attachment 1)

Part A of the minutes was approved without changes.

Part B requires a correction – the total amount to be set aside for the Social/Behavioral RFA should be \$1,500,000.

Part B was approved as amended.

III. Old Council Business

A. Comments: BCRC Attendance at Review Committee Meetings

Suzette Wright expressed her gratitude at being able to attend. Bob Erwin expressed his feeling the integration of the advocates and the scientists was done very well and was very successful. Carol Pulskamp reported that she was impressed with the whole process, especially the amount of work done by all the reviewers. Carol Voelker felt that process was very professional, very well organized and members showed respect for other's opinions. She strongly recommended that the policy of allowing Council members to attend be continued in future years.

B. Dialogue/Slide Presentation

Marco reported that he has collected slides and information from Lisa Bailey, Pat Fitch and Susan Love. He will have a brief presentation prepared before October.

C. 1997 CA Breast Cancer Research Symposium – Update

Carol Voelker reported on updates from the Planning Committee. Suzette Wright has joined the committee, and will work on obtaining art displays for the Symposium. Dr. Bill Wright from the Cancer Registry will be given a place at the meeting to provide materials and information on the Cancer Registry. Non-profit organizations that focus on breast cancer will be invited to have display tables at which they can distribute information. State and National organizations will be eligible. No selling or ordering of items for sale will be allowed. The lunchtime speakers have been decided on – Barbara Friedman and Susan Claymon. A contract with the Convention Center has been signed. Mina Bissell has been invited and has agreed to be the keynote scientific speaker. The keynote advocate speaker is yet to be decided.

IV. Cycle III Funding

The Council considered the Cycle III grant applications and chose those to be recommended for funding.

MOTION: *Suzette Wright moved to accept the recommendations as recorded. The motion was seconded and carried unanimously.*

V. New Council Business

A. Election of New Chair

Nominations were opened to the floor. Andrea Martin nominated Bob Erwin, who accepted the nomination. Carol Pulskamp nominated Carol MacLeod, who accepted the nomination. Lisa Bailey nominated Suzette Wright, who declined, stating that she would prefer to serve in a secondary/supporting role. No other nominations were offered and nominations were closed.

MOTION: *Andrea Martin moved that nominations be closed. This was accepted by the Chair.*

Each of the nominees was asked to speak briefly on their background and on their goals for the year.

Anonymous paper ballots were collected and counted by a staff member. The result of the vote was a tie of six votes for Bob Erwin, six votes for Carol MacLeod, 2 abstentions and one absent member. The Council then discussed how to handle the tie vote. They considered taking another anonymous ballot vote, counting it, and then obtaining the vote of the one absent member if it was still a tie. This, however, would not then be an anonymous vote for the one absent member. It was therefore suggested that the second anonymous ballot vote be taken, but not counted at the meeting; rather, that the ballots be taken by staff and the absent member's vote be elicited and added, and then the ballots be counted by staff, who would then announce the results.

MOTION: *Beverly Rhine moved that a second ballot vote be taken, the ballots be collected and held until staff obtains the vote of the absent member, then counted and the results announced. The motion was seconded by Suzette Wright and carried unanimously.*

MOTION: *Marco Gottardis moved that the election of Vice Chair be delayed until the next meeting. The motion was seconded by Carol Pulskamp and carried unanimously.*

The ballots for Chair were collected and placed in a sealed envelope and taken by staff.

The final result was:

Bob Erwin	8 votes
Carol MacLeod	6 votes
Abstention	1 vote (Susan Love, the absent member)

VI. BCEDP Report

Liana Lianov gave an update on the BCEDP status. The Program has been serving large numbers of women, larger numbers than the Program's long-term budget allows. Therefore, they are struggling with areas of resource allocation to ensure that those most in need get services. They are also shifting focus to quality control and to re-screening of women who have already been screened once in the Program. The Professional Education Curriculum is nearly complete, and they are very proud of it.

The Tax Check-Off Program and related bill (SB602) are moving along. There was a larger effort this year to advertise the Program, which they are hoping will result in more revenue. Meanwhile, SB602, which would allocate this revenue to BCRP has been going through the appropriate Senate Committees without any difficulties.

VII. Director's Report

Mhel Kavanaugh-Lynch announced that she will be out on sick leave for 2-6 weeks, starting May 22.

Letters soliciting nominations for the Council for the three upcoming vacancies will be going out soon, with the expectation that the new members will be named by August.

Staff activities and upcoming publications for the next 6 months were reviewed.

Mhel reported on the response of Cycle I and II PIs to the Symposium – out of 134 PIs, 73 responses have been received, with the majority of these planning on attending themselves (55) or to send a representative of the project (10). Almost all are willing/eager to present posters and/or oral presentations. A draft agenda for the Symposium was distributed.

The status of SB602 (Alpert) and SB552 (Watson) were discussed.

A draft of the 1996 Annual Report was distributed for comment.

A Council meeting in late June/early July to continue discussion of the Cycle IV Call for Applications and the Symposium will be necessary and scheduled by staff ASAP.

Mhel also announced that she has been invited to speak at the First World Conference on Breast Cancer in Kingston, Ontario July 13-17 on the Program.

Adjournment

The meeting was adjourned at 4:00 P.M.

