

**BREAST CANCER RESEARCH COUNCIL MEETING**  
**February 7, 1998**  
**Island Palm Hotel**  
**San Diego**  
**Open Session**

ATTENDEES

Members Present: Floretta Chisom, Arlyne Draper, Jacquolyn Duerr, Bob Erwin, Marco Gottardis, Judith Luce, Maria Pellegrini, Carol Pulskamp, Carol Voelker, Anne Wallace, Suzette Wright,

Staff Present: Mhel Kavanaugh-Lynch, Larry Gruder, Walter Price, Larry Fitzgerald, Katherine McKenzie, Garland Giles

Members Absent: Shelley Adler, Bobby Head, Susan Love, Beverly Rhine

**I. Call to Order and Introductions**

The meeting was called to order at 11:00AM.

Council members and staff introduced themselves.

**II. Approval of 11/7/97 Minutes**

The minutes were approved on a motion by J. Luce, seconded by M. Pellegrini.

**III. Director's Report**

**A. Symposium Tapes**

Order Forms for the Video recordings of the 1997 Symposium were offered to the Council.

**B. Cycle IV Progress**

A summary of the applications received for Cycle IV was reviewed. 186 applications were received (including CRC Concept Papers and TRC Letters of Intent). Review Committees are nearly all constituted and will be meeting between 3/15 and 4/20. Council members were asked to contact Program staff if they wished to attend.

Funding recommendations will be made by the Council at the May 8-9 meeting. The applications will be available to review the evening before (May 7).

**C. Cycle III Audit Response**

The 60-day response to the audit has been submitted to the State Office of Audits. A copy will be mailed to council members. Arrangements have been made with the UC audit department to verify the scores for applications after they are entered in the database..

**D. Staff Activities**

The major activities of the staff for 2/98 – 5/98 were reviewed.

#### E. Appointment of New Council Members

There will be two seats vacant after 6/30/98 – one advocate and one non-profit health organization representative. Letters soliciting nominations will be distributed in 3/98.

#### F. Governor's Budget

The Governor's Proposed Budget for 1998-1999 includes an appropriation of \$16.7 million plus \$736,000 from the tax check-off for BCRP.

#### G. Networking

B Erwin & M Kavanaugh-Lynch visited NIH, DOD and FDA in January. The reception was overall very positive and new contacts were established. Officials were educated about the California BCRP and its goals. In return, much information was gained on the breast cancer-related activities of these organizations. One result was the NIH categorization of grants that was included in the meeting packet. This has proved very useful in comparing funding priorities across programs.

In meeting with Colonel Irene Rich of the DOD BCRP, the idea of bringing all the agencies and organizations that fund breast cancer research together was discussed. B. Erwin and M. Kavanaugh-Lynch suggested that BCRP and the DOD co-host such a meeting. This idea will be explored further with Colonel Rich.

There were no questions from the council.

### IV. Committee Reports

#### A. Roles and Responsibilities

F. Chisom reviewed the draft Roles and Responsibilities Matrix and the changes that had been made since the last draft. Other changes to be made were discussed:

- Item IA: Reference II.1 is written twice, delete one.
- Item IVE: No role should be indicated for the Director.

There were no questions or suggestions by council.

**MOTION:** F. Chisom moved that the Council accept the matrix as a working document to define the role of the university, Council, and Director; and that it be reviewed annually (not at a funding meeting). C. Pulskamp seconded the motion. The vote was unanimous in favor of the motion.

#### B. Technology and Information

This committee is not active.

#### C. Translation

The committee presented two ideas for encouraging translational research:

1. Offer "Translational Supplements" for active grants, either upon completion of the grant (i.e., as a continuation of the grant in a translational direction) or as part of the initial grant .

2. Convening Consensus Panels on important issues in current medical or public health practice; to summarize the state of the art, form recommendations on current practice and suggest research needs (these could then become the basis of an RFA).

These ideas were discussed by the council. No recommendations or motions were made.

#### D. Dissemination of Research Results

The committee presented a recommendation for a series of local/regional conferences around the state.

Recommendation: ½ day symposium through a major institution. Use the institution for the meeting facilities as well as a partner in planning the event. The role of the Program would be to pick the researchers, solicit press coverage, recruit scientific and lay participants and pursue corporate funding.

**Motion:** C. Voelker moved that the Council support the concept of holding one mini conference within the next year for the purpose of disseminating research results. F. Chisom seconded the motion. All were in favor.

M. Pellegrini offered USC as a host of this conference and volunteered to pursue further details.

#### E. Collaboration with BCEDP

The committee reported on its meeting with representatives of the BCEDP, held the evening before.

The committee presented a possible role for BCRP in dissemination of research information to the BCEDP partnerships, including setting up forums of community members and scientists together to brainstorm on specific research information that needs to be done.

No recommendations or motions were made.

### V. Old Business

- A. Future Advisory Meeting – tabled for future meeting

### VI. New Business

- A. Qualifications for New Council Members

The Council discussed expertise/representation desired on the Council. Needs that were identified include:

- Representation from nursing organization
- Marketing expertise
- Need for diversity
- Epidemiology expertise

- B. Cycle V Priority Issues/Award Mechanisms

The Council discussed this in closed session.

**VII. Announcements**

Kevin Scanlon has been asked to join the Council.

**VIII. Adjournment**

The meeting was adjourned at 3:52PM.