

Breast Cancer Research Council Meeting Minutes
June 7, 2019: Council Funding Meeting
UCOP Franklin Building Oakland

Members Present: Francine Halberg, JoAnn Loulan, Ghecemy Lopez, Sharon Lum, Dolores Moorehead, Ana Navarro, Robert Oshima, Thu Quach, Stina Singel, Tasha Stoiber, Joan Venticinque, Veronica Vieira, Patricia Wu (via Zoom)

Members Absent: Lisa Eli, Nick Anthis

Staff: Mhel Kavanaugh-Lynch, Katherine McKenzie, Lisa Minniefield, Senaida Poole

Guests: Meg Schwarzman

Programmatic Review Committees met to discuss funding recommendations.

I. Call to Order: Joan called the council to order at 1:00 pm.

II. Approval of Minutes: The council reviewed the minutes from the March meeting.

MOTION: JoAnn moved (Bob seconded) that the council approve the March minutes. The motion passed unanimously.

III. Cycle 25 Funding: Mhel presented the resource allocation, reviewing the available funding and clarified how the funds are used. Then a representative from both review committees (Stina - Group A and JoAnn - Group B) each detailed their groups' applications and recommendations for funding. Council members also designated the Faith Fancher and Tax Check-Off awards.

MOTION: Ghecemy moved (Sharon seconded) to fund all of the grants that were recommended for funding in both review committees. The motion passed unanimously.

IV. Committee Reports:

A. Finance: Veronica presented a high level 19-20 operational budget to the group. She noted the details of the budget, including that the actual costs were lower than what was budgeted for 18-19. She also noted that the admin costs remain at 5%. The committee is looking for more members to join.

B. Outreach: Katie gave a brief update on the outreach efforts. She summarized the work the committee has been doing with the two types of conference awards offered. The committee is also working on getting more advocates to work with our researchers.

C. Advocacy Involvement: the Evaluation/PS committee will be evaluating the Advocacy Involvement forms. The AI committee drafted the questions and will finalize them and send them to the E/PS committee in September for their evaluation. The group discussed the questions and made suggestions on the types of questions that could be added to the form. The group also suggested creating two forms, one for the researcher and one for the advocate.

V. Indirect Cost Rate Discussion: Mhel provided context on indirect costs to UC campuses and the history of how indirect costs to UC campuses evolved. She proposed to the group to increase the indirect costs rate from 25% to 30% to UC grantees.

MOTION: Bob moved (Francine seconded) to raise the indirect costs rate 5% to 30%. The motion passed with two abstentions.

VI. Cycle 26 Draft Call for Applications: Katie presented the draft call and noted the few recommended changes from last cycle's call: to offer translational awards, indirect costs for UC grantees went up 5% to 30% and other minor changes were highlighted in the draft. Cycle 26 applications will be submitted through Smart Simple, and the exact dates in the call are still to be determined will be very similar to last cycle's dates.

MOTION: Ana moved (JoAnn seconded) to accept the call and the changes as noted above. The motion passed unanimously.

VII. Community Initiatives Update: Mhel provided a brief update on the QuickStart Training Program, including the "Train the Trainer" pilot program that CBCRP is working with TRDRP on. There are six BC teams and three tobacco teams. CBCRP applied for another grant and hope to be notified by November 2019.

VIII. Program Initiatives Update: Veronica presented an update on the third phase of the initiative, including the focus areas, recent activities, and upcoming meetings. She also briefly summarized what happened at the Steering Committee meeting that took place immediately after the competition was over.

A. Global Challenge: Veronica also provided a summary on the Global Challenge including the timeline, the schedule of events at the competition, the judging process and how the winners were selected. She presented the selection committee, the judging criteria, and the winners.

B. Hormones in Beef: Mhel gave an update on the Hormones in Beef RFP including the background and that the program decided not to fund the one application that was submitted. She presented the suggested changes to the RFP: split it into two RFPs, set clear expectation for sampling, emphasize the pilot nature of the study, and increase the budget. She presented the next steps in the process of editing the RFP and resubmitting it for funding.

IX. Policy Initiative Update: Mhel presented an update on the RFBs with minor changes that the council approved for release in November 2018, *What are the barriers to care for women with metastatic breast cancer, and what are the policy interventions that could reduce those barriers? AND Are there policy interventions that could: 1. Increase awareness, among the public and medical community, of alcohol as a risk factor for breast cancer? 2. Translate that increased awareness, particularly among adolescent girls and young women, into behavioral change and risk reduction?*

X. RGPO: Current State Assessment: Mhel gave an update on the Huron Report to UC. Part of the review was to determine the structure of RGPO. She presented the background of why we were being reviewed, who they reviewed, data collected, and significant findings. She presented the recommendations and next steps for RGPO to follow upon.

The meeting was adjourned at 4:38 pm

July 28, 2019:

Following up on the discussion at the June meeting, CBCRP staff revised the Hormones in Beef RFP and submitted it to the Council for approval. Given that the Council already approved the RFP and that the revisions were minor, the vote was held by email, rather than convene the Council for a vote. Joan sent the group the revised RFP to review and then cast their vote.

MOTION to approve the revised Hormones in RFP for release passed with 13 ayes, 1 no response, 0 nays, 0 abstentions.